

Chapter-3

16-06-2020

1. Questions and Answers:-

- a. What do you understand by 'key'?

Keys are the buttons present in the keyboard, which help us in typing the desired words.

- b. How many keys are there in standard keyboard?

There are 104 keys in the standard keyboard.

- c. Why keyboard is known as QWERTY keyboard?

All the Keys on the keyboard are arranged as 'Q' 'W' 'E' 'R' 'T' 'Y' and so on, this it is known as 'QWERTY' keyboard.

- d. Why arrow keys are known as cursor control keys?

Arrow keys are used to control the movement of the cursor on the monitor so they are also known as cursor control keys.

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1. Questions and Answers:-

- a. Why do we use Caps Lock Key?

We use Caps Lock Key to type Capital letters.

- b. Why do we use Backspace Key?

We use Backspace key to erase the typed word on the left side of cursor.

- c. Why do we use Shift key?

We use Shift key to type the upper character marked in the symbol key.